

## **Carbondale Public Library Board of Trustees**

**Wednesday, October 14, 2020, 4:30 p.m.**

Online meeting. Link for public attendance:

<https://us02web.zoom.us/j/85459707770?pwd=MEk4STB4dGlhdkdNTXNIbzUrZnNWZz09>

Password: 852584. This link is also available at <https://carbondalepubliclibrary.org/aboutus/board-of-trustees/upcoming-board-meeting-agenda/> For telephone access dial: 1-312-626-6799.

Webinar ID: 854 5970 7770. Password: 852584.

### **AGENDA**

#### **Statement prior to start of the meeting.**

The Board President determines that an in-person meeting is not practical or prudent because of the statewide COVID-19 disaster. This meeting is being recorded.

#### **Call to order.**

#### **Roll call.**

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

**In the webinar environment participants may type questions or statements into the Q&A at this time and may request access to speak during this portion of the meeting via the Q&A or by using the hand raising function.**

#### **President's report.**

#### **Secretary's report.**

1. Approval of September 9, 2020 minutes. Correction of date on the agenda.

#### **Correspondence and communications.**

#### **Financial report.**

1. Approval of bills payable up to and including bills due October 16, 2020 to November 15, 2020.
2. FY21 budget amendment decreasing grant funds and construction expenditures.
3. FY22 levy and preliminary budget adoption.
4. Acceptance of the financial report for September 2020.

#### **Librarian's report.**

1. Building and grounds maintenance.
2. Further deliberation on whether to close the library on election day and associated staff leave policy.
3. Revision of Insurance policy for personnel and consideration of whether to give part-time 20+ hour/week employees with one year of service the option to purchase dental and vision insurance.
4. Per Capita Grant requirement: Discussion of Serving Our Public chapters 5-9.

#### **Committee reports.**

#### **Unfinished business.**

#### **New business.**

#### **Other.**

1. Patron behavior.

**Adjournment:** Board Meetings for 2020 (All meetings will take place in the Public Library meeting room at 4:30 p.m. unless taking place online due to a state of emergency. The November meeting will take place on the third Wednesday of the month. All other Board Meetings take place on the second Wednesday of each month): January 8, February 12, March 11, April 8, May 13, June

10, July 8, August 12, September 9, October 14, November 18, December 9, 2020.